



**DEPARTMENT OF THE ARMY**  
GULF REGION DIVISION, CENTRAL DISTRICT, CORPS OF ENGINEERS  
MNC-I 7, Unit # 42029, USACE-GRC  
APO AE 09342-2029



REPLY TO  
ATTENTION OF

CEGRC-SO

10 January 2007

MEMORANDUM FOR ALL GULF REGION DIVISION CENTRAL DISTRICT TEAM MEMBERS

SUBJECT: GRC Reflective Belt Use and Requirements for Operation of Bicycles and Non-ATV Utility Vehicles.

1. **Policy Letter Application.** This policy letter applies to all DA Civilians, contractors, and military service personnel employed by GRC. Its purpose is to provide guidance on conditions where wear of the reflective belt is required, as well as listing required Personal Protective Equipment (PPE) to wear and required equipment / requirements while operating bicycles or work vehicles(carryalls) such as Gators, Mules, Polaris, Club Cabs and other similar vehicles.

2. **Wear of the Reflective Belt.** ALL personnel are required to wear the reflective belt when exercising outdoors or when walking in conditions of reduced visibility or darkness. The reflective belt will be worn across the person's torso in a diagonal fashion.

3. **Use of Earphones or Headphones.** Personnel are not authorized at any time to wear earphones or headphones while conducting PT, while walking on or near a roadway, or while operating any motorized vehicle or bicycle.

4. **Operation of Bicycles.** Bicyclists will adhere to the following requirements at all times while riding whether on or off of the USACE compound.

a. An approved and properly fitted bicycle safety helmet must be worn, and the chin strap must be fastened. Bicycle safety helmets are the only approved helmets to be worn by bicyclists.

b. Bicyclists must wear their reflective belts at all times while riding. The reflective belt must be worn across the torso in a diagonal fashion.

c. Bicyclists shall avoid heavily traveled or narrow roads and use alternate routes if at all possible.

d. Bicyclists shall comply with all traffic signs and customary traffic law.

e. All bicycles must have both a front and back reflector on their bicycle.

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f. All bicycles operated at night, or in reduced visibility must have one white light to the front of the bicycle and a red light attached to the rear.

**5. Operation of Gators, Mules, Polaris, Club Cabs and other “carryalls”.** Operators of these types of vehicles will adhere to the following requirements at all times. These requirements apply to open as well as CLOSED cab vehicles.

a. All passengers, to include the operator must wear a kevlar helmet, with the chinstrap properly fastened, ballistic eyewear or suitable ANSI Z87.1 eyewear, long sleeved shirt, long pants, closed toed shoes and gloves. EXCEPTION: Suitable ANSI approved hard hat may be worn in lieu of the ballistic helmet while operating on the USACE Compound.

b. Seat belts must be available and used when the vehicle is in motion.

c. Headlights and taillights must be in good working condition, and turned on between sunset and sunrise while being operated.

d. A mirror must be mounted on the driver’s side if being operated on the street.

e. Do not operate between lanes of traffic or between adjacent lines or rows of vehicles.

f. Do not ride with both feet on the same side of the vehicle (e.g. side straddle).

g. Do not attach to any other vehicle unless being towed on a winch or by a wrecker.

h. Obey the same traffic rules as all other motorized vehicles to include the posted speed limits.

**6. POC for Additional Information.** Additional information and guidance can be obtained from your GRC Safety Manager, Catharine Bosold at 540-722-4137 (VOIP) or 07902511917 (IRAQNA phone).



DEBRA M. LEWIS  
COL, EN  
Commander